



Cincinnati Police Department STAFF NOTES

March 5, 2015

Jeffrey Blackwell, Police Chief

I N S I D E

Planning Unit

- [Revision to Procedure 12.700, Search Warrants/Consent to Search](#)
- [Revision to Procedure 19.140, Outside Employment, and Revision to Form 17DP, Failure to Comply with Detail Policy](#)
- [Directive to Update CPI Ticket Booklets](#)

Central Business Section

- [Police Officer/Police Specialist Vacancies](#)

Chief's Office

- [S.T.A.R.S. Data](#)

1. REVISION TO [PROCEDURE 12.700](#), SEARCH WARRANTS/CONSENT TO SEARCH

Procedure 12.700, Search Warrants/Consent to Search, has been revised to reflect the need for a supervisor to witness the collecting and counting of currency and other valuables **at the scene of the search warrant**, absent exigent circumstances. Additionally, the return portion of the search warrant given to the person from whom or from whose premises the property was taken **must** include the amount of currency and other valuables seized.

This revision is effective immediately. Personnel should review the revised Procedure in its entirety. The revised procedure is available on the Department intranet and web page.

2. REVISIONS TO [PROCEDURE 19.140](#), OUTSIDE EMPLOYMENT, AND FORM 17DP, FAILURE TO COMPLY WITH DETAIL POLICY

Procedure 19.140, Outside Employment, and Form 17DP, Failure to Comply with Detail Policy, have been revised to reflect the addition of an employer request for suspension. Additional language has been added to Procedure 19.140 reflecting the need for a beat car to respond and assist a detail officer with the completion of a Domestic Violence offense investigation, including the report in RMS, the arrest, and/or signing of warrants. All versions of the Form 17DP bearing revision dates prior to 02/15 are obsolete and should not be used.

These revisions are effective immediately. Personnel should review the revised procedure in its entirety. The revised procedure is available on the Department intranet and web page. The Form 17DP is available in the CPDFORMS folder on the H: drive of Department computers.

In addition, officers are reminded to fax a copy of Form 68P, Overtime and Court Appearance Report, to DCS **immediately** after the completion of a City time-and-a-half detail. Officers must also complete, fax and submit a Form 17DC, Change in Detail Assignment, **every time a change in a scheduled detail occurs**. This includes cancelled details or the extending or shortening of detail hours, for example:

- If the detail was originally scheduled for 4 hours but the officer is released after 2 hours.
- If the detail was originally scheduled for 4 hours but the officer works 5 hours.

Personnel who violate any provision of this procedure are subject to progressive corrective/disciplinary action and/or suspension from all outside employment extension of police service details.

3. DIRECTIVE TO UPDATE CPI TICKET BOOKLETS

All sworn personnel are directed to inspect the Cincinnati Parking Infraction (CPI) Ticket Booklets currently assigned to them. Personnel in possession of a CPI Booklet bearing a revision date of 04/13, or older, must exchange the old CPI Booklet for a new CPI Booklet bearing a revision date of 10/14.

District Administrative Sergeants should ensure all old CPI Booklets (either turned-in, or never issued) are collected and returned to Supply Unit as soon as possible.

Additionally, officers are reminded when issuing a CPI for violators parked within ten feet of a fire hydrant; hand-write the “(d)” behind the check boxed 508-1A, CMC. It is also important to ensure the full section number “**508-1A(d)**” is clearly printed in the CMC Section Number box. Records Section has indicated numerous issues with CMS and citizens paying fines associated with 508-1A vs. **508-1A(d)**. The next reprinting of the CPI Ticket Booklets will have the (d) subsection printed on the CPI.

4. CENTRAL BUSINESS SECTION VACANCIES

Central Business Section has added two positions for a Police Officer/Police Specialist. The emphasis of these positions is on patrolling the Banks Project and the Riverfront Parks development. These uniform positions will patrol afternoon and late evening hours, primarily with the use of T3 vehicles. Personnel interested in being considered for these new positions should forward a Form 17 through the chain-of-command to the Central Business Section Commander by Saturday, March 21, 2015. There is no need to complete a Form 77, Sworn Assignment Application.

5. S.T.A.R.S. DATA

[Attached](#) to these Staff Notes is the most current Strategic and Tactical Analytic Review for Solutions (STARS) Data. Department personnel are directed to review this information to ensure they remain familiar with crime patterns and trends occurring within the City and their areas of responsibility.

12.700 SEARCH WARRANTS/CONSENT TO SEARCH

References:

Ohio Revised Code 2933.21, Search Warrant
Ohio Revised Code 2933.22, Probable Cause
Ohio Revised Code 2933.23, Affidavit for Search Warrant
Ohio Revised Code 2933.241, Inventory of Property Taken
U.S. Supreme Court No. 98-83, Wilson v. Layne
Ohio Supreme Court, Middletown v. Flinchum
Procedure 12.131, Confidential Informant Management and Control
Procedure 12.175, Special Weapons and Tactics Unit
Procedure 12.735, Federal and State Forfeitures
Procedure 12.701, Electronic Search Warrants

Purpose:

Aid in detecting and arresting persons committing crimes and in procuring evidence in criminal cases.

Prevent the suppression of evidence and dismissal of cases on procedural grounds.

Develop public confidence in the Police Department by carrying out the police function in an ethical and lawful manner.

Protect the constitutional rights of citizens.

The primary goal of any high-risk tactical operation is always safety. That means the safety of all officers involved as well as innocent bystanders and subjects. A secondary concern is the retrieval of evidence. Retrieval of evidence is considered only after safety issues are addressed. A successful search warrant service is comprised of three components: planning, execution, and documentation.

General Information:

The life of all Ohio search warrants is 72 hours from the time of issuance by the judge. Included in the strict 72 hour time limit are Saturdays, Sundays, and legal holidays. The search warrant is good for only one search.

The U.S. Supreme Court ruled that it is a violation of the Fourth Amendment for police to bring members of the media or other third parties into a home during the execution of a warrant when the presence of the third parties in the home was not in aid of the execution of the warrant.

The Ohio Supreme Court has ruled officers may make warrantless entries into a wanted person's home for a misdemeanor following the fresh pursuit of misdemeanor offenders.

Policy:

Obtain supervisory review and approval of search warrants before contacting the court. For advice in drafting the search warrant, contact members of the Vice Unit or Criminal Investigation Section. If requiring additional legal information, Emergency

Communications Center (ECC) has a list of home phone numbers of on-call members of the Municipal Court Prosecutor's Office.

Unless specifically requested by the judge, do not take confidential informants to the judge's home when applying for a search warrant.

Affiant officers and their supervisors will direct and control others that aid in the service of search warrants. Final responsibility for proper service of search warrants remains with the affiant officer and supervisor in charge.

Officers will notify their immediate supervisor before aiding in the service of a search warrant obtained by another law enforcement agency. The supervisor will respond to ensure the search warrant meets Department standards.

Officers will notify their immediate supervisor before allowing a third party into the home during the execution of a warrant and permission will only be granted if the third party's presence will aid in the execution of the warrant.

Officers must weigh "risk vs. reward" when deciding if it would be a prudent investigative technique to disconnect or interrupt a power source or utility service to a residence. Absent exigent circumstances, when officers believe this to be a necessary tactic, they will request a supervisor to respond to the scene. The supervisor will determine if the benefits of such a tactic outweigh the possible risks which include danger to the officers and/or residents, and liability to both the Department and the City of Cincinnati.

Procedure:

A. Consent Searches:

1. When a DVR is present, **ALL** requests to search without a warrant, including searches of persons, buildings, or vehicles, will be recorded. Both audio and video recordings will be made of the request and consent when practical. Requests involving incidents beyond the camera will still be recorded by audio if within range of the recording device. Recording is intended to enhance a documented consent; it does not replace a signed Form 601, Consent to Search Without a Warrant, or Form 601PV, Consent to Search Person or Vehicle, when requesting a search.
2. On-site searches, that require the use of data-reading software to examine electronic data contained in computers or other electronic devices, are to be conducted by authorized Department personnel only. Personnel should refer to Procedure 12.701, Electronic Search Warrants, prior to conducting a search.
3. Request individuals to sign a Form 601, or Form 601PV before conducting **ALL** consent searches including vehicles, persons, buildings, areas, computers, electronic devices or residences.
 - a. Notify a supervisor if an individual gives verbal consent but refuses to sign the Form 601, or Form 601PV.

- 1) Supervisors will respond to the scene to verify the consent was given.
- 2) Do not search until a signature is obtained or a supervisor confirms receipt of verbal consent.
- 3) Document on Form 601, or Form 601PV - "REFUSED SIGNATURE" in the space provided for the signature of the consenting person.
- b. Contact a Vice Unit supervisor for questions regarding consent to search procedures.
4. When completing a Form 601 or Form 601PV document all pertinent information related to the consensual search.
 - a. The inventory portion of the Form 601, or Form 601PV should be completed in the presence of the person who signed the form.
 - b. The individual is to be given the white-citizen copy of the completed Form 601, or Form 601PV as a receipt of all items confiscated during the search.
 - c. Officers must have a supervisor sign the Form 601, or Form 601PV before securing his/her shift.
- B. Obtaining a Search Warrant:
 1. For searches of computers, computer files, or any other electronic data storage devices refer to Procedure 12.701, Electronic Search Warrants.
 2. An affidavit is the basis for a search warrant. A search warrant is valid when the affidavit satisfies the legal requirements for such warrants. Prepare the affidavit stating:
 - a. The nature of the offense.
 - 1) The affidavit and warrant must describe the actual criminal offense being investigated.
 - b. Give a precise description of the place to be searched. Affiant officers must see the exact location (e.g., house, apartment, floor, and door) where officers will correctly enter to serve the search warrant. Supervisors will confirm affiant officers have this personal knowledge before approving plans for serving the search warrant.
 - 1) Where possible, use actual street addresses. Ensure the address given is complete and accurate. Include a brief description of the premises and exact portion of the house or other building to be searched.

Example: Apartment #28, on the 5th floor inside the large brown brick apartment building located at 3500 Reading Road, Cincinnati, Ohio.

- 2) When searching a motor vehicle, include the name of the owner (if known) and the make and license number of the vehicle.

Example: A 1976 Chevrolet Camaro, red in color, bearing Ohio license plate number 123 ABC. License plates on said vehicle are registered to John Doe at 5220 Madison Road, Cincinnati, Ohio.

c. Specify in the affidavit and warrant the items sought.

- 1) There are four categories of items which may be the subject of a search warrant:

- a) Fruits of a crime.
- b) Instruments of a crime.
- c) Evidence of a crime.
- d) Contraband.

- 2) Officers may seize items discovered:

- a) Unexpectedly during the search for items named in the warrant, or
- b) Incidental to a lawful arrest. Seizure is permissible without the need of a second search warrant.

d. Probable cause:

- 1) Probable cause for a search warrant are facts and circumstances strong enough by themselves to cause a prudent officer to believe articles subject to seizure are being held on the property.
- 2) An officer may have either first or second hand knowledge of these facts.
 - a) If the second hand knowledge involves information from an undisclosed informant, the officer must support the informant's trustworthiness. Explain prior dealings with this source have shown a pattern of reliability and the informant had a reasonable basis for obtaining the information.

3. Complete the search warrant form in duplicate.

- a. Direct the search warrant to the head of the local law enforcement agency where service will occur.
- b. Search warrant service normally occurs during daylight hours. State law defines daylight hours as the hours between 0700 - 2000. If a nighttime search is necessary, clearly state in the affidavit the reasons which make it necessary.

- 1) Without the nighttime entry specification, the warrant restricts the officer to a daytime entry. However, a detailed and thorough search starting during the daytime may extend into the night without becoming an illegal search.
4. During normal court hours (8:00 a.m. to 4:00 p.m. Monday through Friday), the scheduled duty judge will review and sign the search warrant. This judge can be found in his/her usual courtroom.
 - a. The duty judge is also the contact judge for search warrants from 4:00 p.m. to 8:00 a.m., Monday through Friday. To contact a judge after normal court hours, officers will:
 - 1) Advise the Clerk of Courts of the need for a judge to secure a search warrant.
 - 2) The Clerk of Courts will contact the judge by telephone or pager.
 - 3) The judge will contact the officer and make the necessary arrangements to have the search warrant reviewed and issued.
 - b. From 4:00 p.m. Friday until 8:00 a.m. Monday, the Room A judge is the contact judge for search warrants.
 - 1) This judge can be located in Room A at 9:00 a.m. on Saturday and some Sundays. This judge will be available at all other weekend times through the Clerk of Courts' office.
5. Requesting a "No Knock" search warrant.
 - a. The affiant officer must add the following four points in addition to the probable cause listed in Section B.2.d. above.
 - 1) The affiant officer must show why the police need a "No Knock" waiver (e.g., violent history of suspect).
 - 2) The affiant officer must give the names and descriptions of armed suspects he believes may try to harm officers during the search.
 - 3) The affiant officer must give a statement showing a connection between the address in question and the criminal activity (e.g., the building owner states Jane Doe is the resident on record for apt. #5 at 1234 Smith St. and Jane Doe is the wife of suspect John Doe).
 - 4) The affiant officer must add the following waiver just above the area where the judge signs the warrant: "Furthermore, for good cause shown, I waive the statutory precondition for nonconsensual entry."
 - b. After review by a command officer (captain or above), contact the City Prosecutor. The City Prosecutor will contact a judge and arrange for a court reporter to record the proceedings.

- 1) If other than normal business hours, contact the City Prosecutor through ECC.
- c. All "No Knock" search warrants are high risk search warrants requiring the use of SWAT.

C. Supervisor's Responsibility Before Entry:

1. Have members of the affiant unit begin watching the premises about one hour before serving the search warrant.
 - a. Estimate the number, nature, and sex of probable occupants.
 - 1) Determine whether there are others in the premises requiring special consideration during the entry (e.g., children, elderly, dogs, etc.).
2. Determine how many officers it will take to safely enter the premises and conduct a thorough, controlled search. Limit the size of the search party to the number of personnel needed to carry out the search properly.
 - a. Department personnel involved in the search warrant service will wear body armor.
3. Ensure a captain or above reviews the operational plan of any search warrant where forced entry is anticipated.
4. Obtain the aid of the SWAT Team in the service of high risk search warrants.
 - a. A high risk search warrant is one where the officers expect:
 - 1) Fortified locations.
 - 2) Armed subject.
 - 3) Subject has an outstanding warrant for Homicide, Rape, Felonious Assault, Aggravated Robbery, or Aggravated Assault.
 - 4) Any other situation where the potential for violence is great (No Knock search warrants).
 - 5) A Search Warrant Service Risk Assessment Matrix is completed and indicates the need for obtaining the aid of SWAT for the service of the search warrant.
 - b. When possible, submit requests to use SWAT through the SWAT Commander or SWAT Coordinator before preparing the search warrant.
 - c. When advance notice is not possible, notify the district commander or Night Inspector (when during his tour of duty) for approval to request SWAT. Request SWAT by calling ECC.
 - 1) ECC will use the standard SWAT notification procedure.

- d. SWAT personnel will handle the entry phase of the search and secure the premises. The unit obtaining the search warrant is responsible for the actual search.
5. Contact the Asset Forfeiture Squad when expecting seizure of contraband, currency, or vehicles subject to forfeiture (see Procedure 12.735).
6. Conduct a detailed briefing.
 - a. Include the use of charts, photographs, floor plans, etc., where necessary.
 - b. Assign specific duties to each individual.
 - c. Select a specific radio channel to use during service of the search warrant. Inform an ECC supervisor of this channel and the location of the warrant service.
 - d. Inform all officers involved of the type of warrant being served and the exact location and description of the residence or facility in question.
 - e. Describe the suspects in detail.
 - f. Assess doors for their locations and accessibility. Include their direction of opening, material construction, and locking devices.
 - g. Identify the best route for approaching the location.
 - h. Assess the types of weapons and fortification expected including possible booby traps.
 - i. Complete a detailed check off list. The check off list will contain, but is not limited to, the following information:
 - Name and description of offender.
 - Criminal history.
 - Address and description of premises.
 - Phone number.
 - Type of vehicles, (QR/QD).
 - Weapons.
 - Employer's name and address.
 - Children (ages), girlfriend/wife.
 - Dogs, etc.
 - Type of door.
 - Officers needed to secure inside and outside of premises.
 - Check with other units and agencies.
 - Location of drugs.
 - Vest, weapons, flashlights.
 - Any additional items.

D. Gaining Entry:

1. A supervisor will be on the search warrant scene during the service of all search warrants.
2. Secure the perimeter of the premises before entry. Have all doors and windows under observation.
3. Officers will clearly notify persons inside the search site of their presence and request admission.

Example: "Police officers, search warrant, open the door."

4. Use force to enter the premises only after waiting a reasonable amount of time for an occupant to open the door.
 - a. A reasonable amount of time is that time necessary for an occupant to reach the door from the furthest part of the premises.
 - b. If, while waiting for the door to open, there is some sign the occupant is fleeing, fortifying their position, destroying evidence or contraband, or taking action that would jeopardize the safety of the officers, force open the door immediately.
 - c. Upon entry, have one officer continue to announce the identity and purpose of the entering officers.
 - 1) Officers not in uniform will display proper identification (e.g., badge, ID, etc.) when serving the search warrant.
 - 2) A uniformed officer of the local law enforcement agency will be present during the search.
5. The supervisor in charge will complete an after action report when warrant service required forced entry.

E. Search Procedures:

1. The supervisor in charge of the search warrant scene will ensure officers make a security sweep of the entire premises immediately after entry.
2. Secure, search, and identify any occupants. After searching all the occupants for weapons, direct them to a previously searched area. Assign an officer to remain with the subjects.
3. The supervisor in charge will ensure an officer presents and explains the search warrant to the responsible occupant.
4. Search the premises in a thorough, orderly fashion. Upon discovering an article subject to seizure, the finding officer will summon a witnessing officer. If practical, videotape or photograph the article in the location where officers found it.
 - a. Assign one person to collect, preserve, and document all items seized until possession is transferred to the Court Property Unit.

- 1) A supervisor will witness the collecting and counting of currency and other valuables at the scene of the search warrant, absent exigent circumstances.
- 2) The copy of the completed return portion of the search warrant **must** include the amount of currency and other valuables seized.
- 3) In the event a supervisor is unable to witness the collecting and counting of currency and other valuables at the scene of the search warrant, the officer assigned to collect and count currency and other valuables will summon a witnessing officer to the scene who will verify the amount seized with his signature.

F. Post-Search Requirements:

1. Properly secure the premises upon completion of the search.
 - a. Note the nature and extent of any damage caused during the entry and searching procedure. When applicable, prepare a Form 17 and a Form 301, Incident Report.
2. Officers taking property under the authority of a search warrant will:
 - a. Give the person from whom or from whose premises the property was taken a copy of the warrant and completed return portion of the search warrant as receipt for the property taken.
 - 1) Make the inventory in the presence of the applicant for the warrant and the person from whose possession or premises the property was taken if they are present. If one is not present, make the inventory in the presence of at least one credible person other than the applicant for the warrant or the person from whose possession or premises the property was taken.
 - b. If the person is not present, leave the copy and return portion of the search warrant at the place from which the property was taken.
 - c. Promptly return the affidavit, the warrant itself, and the completed return to the issuing judge. Make the return to the judge assigned to Room A when the issuing judge is unavailable. The evidence taken in the search warrant must be available to the judge accepting the return if requested.
 - 1) Deliver the affidavit, warrant, and return to the Clerk of Courts after review by the judge accepting the return.
3. Forward a copy of **all** documents, photos, drawings, etc. regarding the search warrant to the district/section/unit designee responsible for entering search warrants into the Search Warrant Tracking System for entry.

19.140 OUTSIDE EMPLOYMENT

Reference:

FOP/City Labor Agreement
 Manual of Rules and Regulations - 1.05, 1.08, 1.12
 Personnel Policies and Procedures 2.3
 Procedure 19.105, Sick/Injured With Pay and Special Leaves
 Procedure 19.107, Family Medical Leave Act
 Procedure 19.130, Limited Duty Personnel
 City of Cincinnati Special Events Policies and Procedures
 Fair Labor Standards Act
 Ordinance No. 463-2010

Definitions:

Outside Employment: Any employment, whether or not in exchange for a fee or other service. Outside employment does not include military duty or volunteer charity work unless the volunteer charity work is an extension of police services.

Outside Employment Extension of Police Service Details (details): The off-duty use of enforcement powers and training as provided to Department members by the City. In the case of extension of police service employment, the employer hires not the individual, but the uniform, badge, gun, and authority of the officer. This activity must remain closely regulated. All rules, regulations, policies, procedures, and directives applicable to officers in an on-duty status also apply to officers engaged in extension of police service outside employment.

Non-City Sponsored Outside Employment Extension of Police Service Details: Outside Employment Extension of Police Service Details which are not sponsored by the City. Department members working these details receive payment directly from the outside employer.

City Sponsored Outside Employment Extension of Police Service Details: Outside Employment Extension of Police Service Details which are sponsored by the city. Department members working these details receive payment from the City on their City paycheck.

Outside Employment (Not Police-Related): Any employment not requiring the use of law enforcement powers, training, or equipment by an off-duty officer. (Examples: construction, teaching, retail, etc.)

Open Detail: Requires a general police presence where the officer performs patrol and traffic enforcement duties.

Closed Detail: Requires knowledge and/or abilities specific to the detail. (Only the Police Chief is authorized to designate a closed detail)

District Detail Coordinator: A member of the Department, assigned by the district commander in each of the five districts, who will be responsible for processing all

open/blanket permit outside employment extension of police service details within that district.

Closed Detail Coordinator: A member of the Department who is responsible for closed detail outside employment extension of police service details. This coordinator will be the highest-ranking officer in charge of the outside employment extension of police service detail.

Coplogic Overtime Management System (COMS): The Department's computerized system for posting, signing up for and selecting off duty outside employment details. The system enables users to receive detail notifications via email and text messaging. Users are also able to sign up for details using Smartphones.

Policy:

The Department prohibits employment that presents a potential conflict of interest or reflects an abuse of official position that could give rise to illegal or unethical practices.

The Fair Labor Standards Act (FLSA) forbids officers to volunteer extension of police services. If an officer desires to perform police-related services for a charitable or religious institution, a work permit must still be obtained and payment for services provided must be tendered, based on the hourly amount currently in effect. If the officer wishes to donate the proceeds earned back to the charitable or religious organization, it is solely the decision of the affected officer. Officers desiring to follow this course of action must consider the tax consequences involved.

Personnel are expected to perform all lawful and reasonable duties and tasks related to their detail assignment. Supervisors filling a PO/PS detail position, although retaining their supervisory obligations as stated in their job description, are expected to perform all the duties and responsibilities of the detail and may not delegate these duties and responsibilities, regardless of the presence of other PO/PS. Any disputed duties or tasks must be brought to the attention of an on-duty district supervisor as soon as practical for resolution. Substantiated complaints of unsatisfactory performance may result in disciplinary action and/or detail suspension as deemed necessary by the Police Chief.

Lieutenants and above are not permitted to sign up for details designated for Police Officers, Police Specialists and Sergeants, unless no PO/PS or Sergeant has signed up for the detail and the detail is to commence within two business days (48 hours, not including weekends)

All details require the proper permits and authorization by the Police Chief and must be entered into COMS.

Prohibitions include, but are not limited to, the following:

1. Sworn personnel, whether on-duty or working a detail, may not handle currency or deposit bags. Sworn personnel are limited to escorting a responsible business employee.

2. Employment or interest in any vending machine company or service. This does not prohibit sworn or non-sworn personnel from purchasing, renting, or leasing vending machines from vending machine companies.
3. Employment of sworn or non-sworn personnel by a business to investigate or collect accounts, including repossession of automobiles and collection of debts.
4. Pre-employment investigations by sworn or non-sworn personnel for private industry. For this procedure, pre-employment polygraph examinations are not considered pre-employment investigations.
5. Any type of work by sworn or non-sworn personnel related to bail bonding.
6. Work by sworn personnel as a chauffeur for a limousine-for-hire company.
7. Any employment of sworn or non-sworn personnel which assists, in any manner, the case preparation for the defense in any criminal action or proceeding.
8. Any type of work by sworn personnel for, interest in, or ownership of a liquor permit premise where alcoholic beverages are sold by the glass. In the interest of public safety, the Police Chief may approve blanket permits for liquor permit premises on a case by case basis.
9. Plainclothes shoplifting details by sworn personnel. Exceptions may be made by the Police Chief for extenuating circumstances on a case by case basis.
10. Personnel in covert, undercover assignments may work uniformed, police-related details with prior authorization from the requesting officer's bureau commander. All officers working these detail assignments will comply with Department uniform and grooming standards.

Procedure:

A. Approval of Outside Employment (Not Police Related)

1. All employees must obtain the Police Chief's written approval before engaging in outside employment (not police related). The employee requesting permission to work this type of outside employment must verify via Detail Coordination Squad (DCS) their request has been approved prior to working the outside employment (not police related).
 - a. Employees will complete a Form 668, Outside Employment Work Permit, and a Form 668A, Acknowledgement by the Secondary Employer, for all outside employment (not police related) requests and submit them through their district/section/unit commander.
 - 1) Annually, on or about January 1st, for permanent secondary employers.
 - 2) Once per calendar year for temporary secondary employers.
 - b. Forms 668 and 668A must include the employer's state workers' compensation number.

- 1) The only exception is outside employment (not police-related) where the Department employee is a sole proprietor or partner. Sole proprietors and partners without employees have the option of carrying workers' compensation insurance.

B. Approval of Outside Employment (Police Related)

1. A Form 668 and a Form 668A must be completed or renewed:
 - a. Annually, on or about January 1st, for permanent secondary employers.
 - b. Once per calendar year for temporary secondary employers.
2. After review and approval, the district/section/unit commander will forward the Form 668, and Form 668A, through the bureau commander to DCS.
 - a. If a detail is in a district other than the unit of assignment, the requesting officer will obtain his unit commander's approval and then the affected district commander's approval before obtaining his bureau commander's approval.
 - b. If police-related services are to be rendered in another police jurisdiction, the requesting officer must obtain a letter of approval from the "chief law enforcement official" of that agency. Submit the letter to the Police Chief with the work permit. The Police Chief will consider each request on a case by case basis.
 - c. A unit/shift OIC (officer in charge) may approve requests for police-related outside employment of an urgent nature pending the immediate processing of the necessary forms.
3. DCS will review all outside employment forms for completeness and compliance with procedure. After review, DCS will forward the forms to the Police Chief.
4. Once approved, DCS will file the original Forms 668 and 668A in the master work permit file.
 - a. DCS will make additional copies and route them, if necessary.
 - b. Officers must submit any changes to the Form 668 by completing a new Form 668 and sending it to DCS.
 - 1) DCS will forward the new Form 668 to the Police Chief for approval.
5. Employees or detail coordinators may cancel an outside employment work permit by submitting a Form 17 through the chain of command to DCS.

C. Blanket Permits

1. Blanket permit details require the completion of Forms 668 and 668A. These forms will cover all assigned personnel who work the detail.

- a. The district/section/unit responsible for administering blanket detail permits will complete Forms 668, 668A, and 668B, Detail Assignment Roster.
 - b. DCS will complete Forms 668, 668A, and 668B for the blanket detail permits under their control.
2. A monthly negative report listing all inactive permits is required for each reporting period, or permits will be canceled.

D. District Details

- 1. District Detail Coordinator Job Responsibilities
 - a. Each district detail coordinator will follow the district SOP for their position.
 - b. Processing will include, but is not limited to, receiving, posting, selecting, scheduling, assigning officers, and entering each detail into COMS prior to the detail being worked by the assigned officer.
 - c. The district detail coordinator will complete an accurate, typed Form 668B for all blanket permit details, whether worked or not, and submit to DCS by the 5th of the following month.
 - d. District detail coordinators will enter into COMS, the monthly closed detail schedule provided by the closed detail coordinators.
- 2. Officers working district details who do not have an MDC available will complete paper reports, with the exception of Domestic Violence (DV) offenses.
 - a. Detail officers who witness or are made aware of a DV offense will request a beat car respond to assist with the completion of the report in RMS, the arrest, and/or signing warrants.
 - b. The officer completing the report will ensure the detail number is written in the car number block of the report.
 - c. The detail officer will request, by radio, an on-duty district supervisor respond to sign the report.
 - d. The responding supervisor will ensure the report is submitted to District Quality Assurance (DQA) for entry into the Records Management System (RMS).

E. Closed Details

- 1. Closed Detail Coordinator Selection
 - a. The selection of closed detail coordinators rests with the district commanders, who may select or remove closed detail coordinators at their discretion.

- b. Closed detail coordinators are subject to discipline if they do not perform their assigned responsibilities.
 - c. The highest ranking officer working the detail must be the closed detail coordinator.
 - 1) No closed detail coordinator may assign an employee of a higher rank to work a detail. Specialists and police officers will be considered equal in rank for purposes of this requirement.
 - d. Closed detail coordinators should be compensated according to the detail size, time spent scheduling the detail and time spent completing monthly paperwork.
 - 1) Closed detail coordinator's responsibilities will be completed outside of normal work hours.
 - 2) Compensation should be reasonable and agreed upon between the outside employer and the closed detail coordinator.
2. Closed Detail Coordinator Job Responsibilities
- a. Closed detail coordinators have the authority to select and remove officers from a detail.
 - b. The closed detail coordinator is responsible for scheduling officers to work the detail.
 - c. By the 1st of each month, the closed detail coordinator will provide the district detail coordinator with a monthly schedule of the dates, times, location and officers assigned to the detail.
 - 1) The district detail coordinator will enter the schedule into COMS.
 - d. By the 5th of each month, the closed detail coordinator will submit a Form 668B to the district detail coordinator for entry into the DCS database.
 - 1) The Form 668B will:
 - a) Be accurate, typed and in chronological order
 - b) List the personnel who actually worked the detail
 - c) Include the closed detail coordinator's hours
 - 2) Upon completion of entry into the DCS database the district detail coordinator will forward a copy of the Form 668B to DCS.
 - e. Closed detail coordinators must document any issues involving the detail and immediately submit them to their district commander.
3. Closed Detail Officer Responsibilities
- a. Officers scheduled to work closed details are responsible for notifying the closed detail coordinator of changes to the scheduled detail hours,

including the extending or shortening of the detail, on a Form 17DC, Change in Detail Assignment. Closed detail coordinators will ensure the accurate recording of hours on the monthly Form 668B submitted to DCS.

- b. Employees working details are under the supervision of the on-duty district OIC.
- c. Officers working closed details who do not have an MDC available will complete paper reports, with the exception of Domestic Violence (DV) offenses.
 - 1) Detail officers who witness or are made aware of a DV offense will request a beat car respond to assist with the completion of the report in RMS, the arrest, and/or signing warrants.
 - 2) The officer completing the report will ensure the detail number is written in the car number block of the report.
 - 3) The closed detail officer will request, by radio, an on-duty district supervisor respond to sign the report.
 - 4) The responding supervisor will ensure the report is submitted to the DQA for entry into RMS.

F. Probationary Officers

- 1. The district commander may grant a probationary officer permission to work a detail once the probationary officer receives approval to operate as a single patrol unit.
 - a. The probationary officer may only work details requiring two or more officers. One of the officers must be a non-probationary officer.

G. Assignment and Scheduling of Details

- 1. DCS is responsible for assigning personnel for all overtime details paid on the City check, except Police Visibility Overtime (PVO). District and closed detail coordinators are responsible for assigning and scheduling all other details.
- 2. City-wide detail hours worked is the basis for determining detail selections.
 - a. Closed detail hours worked will be included in the calculation of total detail hours worked.
- 3. Year to Date (YTD) hours worked will include the current calendar year from January 1st to December 31st. All detail hours will be reset to zero on January 1st of each year.
- 4. COMS will assign details to personnel according to the total hours previously worked. If officers work an equal number of hours, seniority will be the deciding factor.

5. The Form 17DC must be filled out each time a change in detail occurs. It is the responsibility of the officer who was assigned the detail and is requesting a change to complete the Form 17DC. The receiving detail officer will sign the form accepting responsibility for the detail.
 - a. The Form 17DC will be used only for legitimate reasons, which include illness/injury, emergency, court notification or scheduling conflict. Emergency and scheduling conflicts will need an explanation. A supervisor will sign and date the form after reviewing it for legitimacy.
 - 1) Officers receiving court notification which conflicts with their detail will immediately submit a Form 17DC.
 - a) Officers are strictly prohibited from submitting a Form 663, On-Call Court Appearance while working a detail.
 - b. Immediately fax the Form 17DC to DCS and submit the completed form to the district detail coordinator. The Form 17DC will be filed at DCS by the date of the detail.
 - 1) The district detail coordinator will enter the change in information from the Form 17DC specific to the affected district in COMS.
6. Personnel who are unable to work a scheduled detail due to illness/injury, emergency, or other legitimate reason will find a replacement officer. If a replacement officer cannot be found the assigned officer will:
 - a. Notify an on-duty supervisor, an on-duty detail coordinator in the affected district, or a representative of DCS, if during regular business hours. The supervisor, detail coordinator, or DCS representative will select a replacement and document, via Form 17DC, listing the detail name, date, time, person originally assigned, and the person who worked the detail.
 - b. Immediately fax the Form 17DC to DCS prior to the detail being worked.
7. Officers are not permitted to change a detail in order to work another detail.
8. Upon completion of a City time-and-a-half detail, personnel will have an authorized representative of the company employing the detail sign a completed Form 68P, Overtime and Court Appearance Report.
 - a. Officers are to immediately fax a copy of Form 68P to the DCS office and route the original through the chain of command to their respective timekeepers.
 - 1) DCS will complete a Form 435, Paid Overtime Report, listing all the hours worked by the officer.
 - b. Failure to fax a copy of Form 68P to DCS will prohibit the affected officer from signing up for future time-and-a-half details until the form is received by DCS.

H. Compensation

1. The Police Chief will set the minimum outside employment hourly pay rate.
 - a. Pay rates apply except as provided by ordinance, statute, or agreement entered into by the City.
 - b. Department employees may not work a detail for less than the scheduled rank pay.
 - 1) Except with the Police Chief's permission, new detail requests reserved for supervisors will require payment at the supervisory rate.
 - c. A higher pay rate must be approved via the permit process and submitted through the chain of command for review and approval.
2. A district commander may determine the number of officers, equipment, and supplies necessary to perform police-related details.
3. An agency must hire and pay a supervisor when four or more specialists or officers simultaneously work a detail at one location.
 - a. Supervisors do not have to be compensated at the supervisor's rate if filling a position intended for a specialist/police officer.
 - 1) Supervisors will be compensated at the supervisory rate if filling a position intended for a supervisor.
 - b. In instances where details involve multiple supervisors working in lieu of specialists/police officers, only the detail supervisor position selected by COMS will be compensated at the supervisory rate.
 - 1) Supervisors selected by COMS for specialist/police officer positions will be compensated at the specialist/police officer rate.
 - 2) All details will follow the manpower standards listed above, except as indicated in Section H.1.b.1).
 - c. Supervisors may continue to work those closed single officer details which are currently paid at the specialist/police officer rate if supervision of subordinate personnel does not become a factor.
 - 1) New requests of this nature will be considered on a case by case basis.
4. Officers working details will receive a minimum of two hours pay for outside employment of less than two hours duration.
 - a. Employers who cancel during the detail will pay for a minimum of two hours or for the time actually worked, whichever is greater.
 - b. An employer who cancels a detail must notify the detail officer at least two hours before the start of the detail. If the employer fails to provide

the officer two hours notice, the detail officer will receive a minimum of two hours pay, paid by the employer.

- c. If the detail is a City time-and-a-half detail, the officer must be off-duty for the full time of the actual payment.
- 5. Court time compensation resulting from details is the responsibility of the outside employer.
 - a. If an officer takes enforcement action due to his status as a police officer, and in circumstances which do not directly benefit the outside employer, the officer, with permission of a supervisor, may be compensated by the City.
 - 1) Examples:
 - a) An officer is working a detail and takes enforcement action off the premises of the outside employer in an incident not related to the employer.
 - b) An officer is working an outdoor detail and assists with or disregards an on-duty unit on a radio run where enforcement action is taken and that action is unrelated to the outside employer (e.g., Highway Maintenance, church festival, etc.).
 - c) Anytime a police officer takes enforcement action completely unrelated to the detail.
 - b. The supervisor approving the City paid compensation will note on the arrest slip or citation the action was not related to the detail.
 - c. The officer will present a copy of the arrest slip or citation and the supervisor's notation to Court Control Squad personnel when checking in for court.
 - d. The Court Control Squad supervisor will document perceived inconsistencies on the Court Control Squad supervisor's daily report.
- 6. No sworn employee will receive lump sum payments for disbursement to officers working details. The outside employer must pay each detail officer directly or through the City payroll.
- 7. Secondary employers are required to document cash payments to officers working details. An officer receiving a cash payment must sign for the cash payment.
- 8. Payment for outside employment from more than one employer for the same date and time, regardless of circumstances, is prohibited.
- 9. It is City policy to recover Department expenses incurred for providing services to other City departments.

10. For City agency or City sponsored/co-sponsored events (Octoberfest, Taste of Cincinnati, etc.), or work done by an outside employer for the City, County, or State (expressway repair) the following guidelines apply:
 - a. Officers will complete a Form 68P. The pay rate is time-and-a-half on the regular City payroll.
 - b. Finance Management Section will bill the affected City agency unless specifically exempt by the City Manager or City Council. The billing will include:
 - 1) Time-and-a-half the officer's salary
 - 2) Fringe benefits
 - a) Retirement
 - b) Medicare
 - c) Workers' compensation
 - d) Unemployment compensation
 - c. Complete a Form 55, Letter of Understanding, or Form 56, Police Escort Letter of Understanding, and forward it to the Finance Management Section for billing. Copies of the memorandum are available at DCS.
11. Outside agencies
 - a. Complete a Form 55 whenever an outside employer performs work for the City where contracts or permits require a police detail. The overtime rate will apply.
 - 1) If an outside employer performs work for the City and wishes to hire a police detail at his own option, he may pay the officer directly, at the current outside employment rate.
 - a) If an outside employer hires a police detail at his own option and wishes to pay for services rendered through the City payroll, the overtime rate will apply. Complete a Form 55 or Form 56.
 - 2) Complete a Form 56 whenever an employer requests an on-duty police escort of minimal duration, normally one to two hours. Use on-duty personnel only for these escorts. Direct requests for this type of escort to DCS.
 - 3) If the outside employer's work is not performed for the City (e.g., convenience store security, church festivals, etc.), the outside employer will pay the outside employment hourly rate directly to the officer(s).

12. Police vehicles used on details require vehicle compensation paid to the City at the current hourly rate.
 - a. Complete a Form 55 covering vehicle compensation and forward the completed paperwork to the Finance Management Section for billing.
 - b. Any waiver of fees requires the Police Chief's or bureau commander's written approval.

I. Work Hours

1. Employees will ensure there is at least a 15-minute separation between their tour of duty and outside employment, and between successive details if the starting location for the next detail is different from the ending location of the previous detail.
 - a. The 15-minute separation period is not necessary if the detail starts in the same location the on-duty work stopped.
2. The Police Department may review the on-duty work performance of any officer who works greater than 64 combined hours of work for the City and work in details within a regular work week (Sunday through Saturday). The purpose of this review is to determine whether the officer's outside employment has had an adverse effect on the officer's performance of his official police duties. Working combined hours greater than 18 hours in any 24-hour period is prohibited.
 - a. Exception to the 18-hour rule: An officer works a scheduled detail and due to an extraordinary circumstance beyond the officer's control (e.g., rain delay at a baseball game) the detail is extended. The officer is required to obtain verbal permission from a supervisor to continue working the detail.
3. Employees may not engage in any type of outside employment while working in an on-duty assignment.

J. Exterior or Parking Lot Details at Liquor Permit Premises

1. District commanders may submit a blanket permit for an exterior or parking lot detail at a liquor permit premise where the primary business is the sale of liquor for consumption on the premises.
 - a. Each detail is open to all sworn personnel, except probationary officers.
 - b. The Department prohibits private work permits for parking lot details at a liquor permit premise
2. DCS schedules all exterior or parking lot details.
 - a. DCS will post available exterior parking lot details in COMS.
 - b. The final detail roster selection will be posted in COMS by the second Friday of the month.

- 1) Once the final detail roster selection has been posted in COMS, DCS will make vacancy notifications through COMS.
- c. Personnel assigned to the district where the bar is located will receive first preference for parking lot details at liquor permit premises. COMS will select officers from other districts/sections/units for any remaining dates.
3. District commanders may cancel or deny an exterior or parking lot detail at a liquor permit premise when they:
 - a. Recommend a liquor license not be renewed.
 - b. Determine a potential conflict of interest could arise between officers working the blanket permit detail and officers enforcing liquor violations.
4. Officers are not permitted to enter the liquor permit premise except for emergency situations. Officers will not check identification or act as bouncers.
5. Officers will enforce all laws, preserve public order, and provide necessary police service in and around their area of assignment.

K. Strikes

1. Employees holding outside employment work permits with a company affected by a strike will suspend employment with that company during the strike.
 - a. The detail coordinator must report this action on a Form 17 to the Police Chief.
 - b. Upon termination of the strike, the affected detail coordinator will request, via Form 17, reinstatement of the permit by the Police Chief.

L. Detail Notification

1. The officer working a detail is responsible to ensure the detail is:
 - a. Properly entered in the Computer Aided Dispatch (CAD) system. This information includes the officer's name, badge number, radio number, date, detail name, address of the detail, hours of the detail, number of officers assigned and whether uniform or non-uniform.
 - b. Logged off the CAD system at the end of the detail.
 - 1) Details will be logged off the CAD by advising the dispatcher over the radio.
2. Emergency Communications Center (ECC) is not responsible for the accuracy of detail entries.
3. The officer working the detail may enter the information into the CAD terminal or contact the district desk officer by telephone to enter the detail. Detail information will not be relayed by radio to log onto a detail.

4. When a Mobile Data Computer (MDC) is available to the detail officer(s) it may be utilized to enter detail information and to log off the CAD.
5. Shift supervisors will review, via MDC or CAD terminal, details worked during their tour of duty. They are responsible for ensuring details are properly secured in a timely manner.
6. ECC will broadcast information when details will have city-wide impact (road closures, etc.).
7. At the beginning of a large event detail (approximately 200 or more attendees) the detail supervisor, or detail Officer In Charge (OIC), will broadcast:
 - a. The event name
 - b. The address
 - c. The beginning and ending time
 - d. The approximate number of people attending
 - 1) When the event is over the detail supervisor or detail OIC will broadcast the approximate number of people leaving the venue
 - 2) A broadcast may be made for smaller crowds if necessary.

M. Reporting Incidents on Form 668DIN, Detail Incident Notification

1. When an unusual or disruptive event occurs during an off-duty detail, the detail officer will handle the incident as usual.
2. Upon completion of the detail, the detail officer will contact the desk officer in the district of occurrence and provide the information regarding the incident.
 - a. The desk officer will document the information on a Form 668DIN and submit it to the relief OIC.
3. The relief OIC will ensure the information from the Form 668DIN is submitted to the Information Desk.
 - a. Submit the original 668DIN to the district commander for review.
4. If the incident occurred at, or involved, a Liquor Permit Premise the OIC will forward a copy of the Form 668DIN to the Vice Unit.

N. Prisoners

1. Officers who make an original arrest while working a police-related detail will:
 - a. Accompany the prisoner to the appropriate facility for processing.
 - 1) A district supervisor may make exceptions if a detail officer cannot leave a post.
 - b. Call for an on-duty officer for transportation back to the detail site upon completion of processing.

2. If the arrest process and necessary Departmental Form 18 reports are not completed by the scheduled ending time of the detail, the officer(s) involved will:
 - a. Be compensated by the Department at the time-and-a-half rate from the scheduled ending time of the detail until the Form 18 reports are completed.
 - 1) Be compensated at the normal pay rate for completion of the reports for any period of time that extends into the officer's regular duty hours.
 - b. Be compensated by the detail employer for any reports other than Form 18 investigations.
- O. Outside Employment While on Light Duty, Injured With Pay Status, or Off-Duty Sick Status
1. Officers may not work a police-related detail while on light duty, in an off-duty injured with pay status, in **any** off-duty sick status, or off-duty due to any Family Medical Leave Act (FMLA) approved time.
 2. Officers may engage in outside employment, not police-related, while on light duty or in an off-duty injured with pay status, if the work does not exceed the officer's light duty or injured with pay limitations.
 3. Employees will not work any other employment while on sick with pay status with the City.
 4. Officers must physically report for work after being off duty while injured, sick, or taking FMLA approved time and complete an entire shift before working a police-related detail.
- P. Canine Squads
1. Outside employment requests for a Police Canine team(s) will be directed to the Special Services Section. Special Services Section personnel will coordinate these details with the affected district commander.
 2. The hourly rate for use of the animal is \$25.00 per hour, with a four hour minimum. Detail time will include sufficient time to prepare, transport, and secure the animal after the detail.
 - a. The hourly rate for the officer will be in addition to the cost of the animal and equipment, and will correspond with the current compensation schedule.
 3. Police vehicles used for transporting the animals are billed at the current rate.
 4. Any waiver of fees will require the Police Chief's or bureau commander's written approval.
 5. Department guidelines for canine use apply to all details.

Q. Detail Inspections

1. The DCS supervisor will conduct random inspections of details and will report the results of those inspections to the bureau commander.
2. Field supervisors inspecting details can access a continuous listing of scheduled details throughout the City into COMS.
3. All on-duty shift supervisors, as part of their regular duties, will inspect a minimum of one detail, per week, during their shift. Document any violation of Department rules, regulations, or procedures, including Procedure 19.140 on a Form 669, Report of Inspection. The inspection will include attention to the following:
 - a. Officer's appearance and fitness for duty.
 - b. Whether the officer(s) is attending to required duties.
 - c. Whether the officer(s) who signed up for the detail is working the detail.
 - d. Whether the officer(s) is logged on with ECC.
4. The supervisor will forward the Form 669 to Inspections Unit through the chain of command.
5. District supervisors are responsible for inspection of DCS details and details scheduled and coordinated by district/section/unit coordinators.
6. If, during the course of the week, there are no details worked during a supervisor's shift, no Form 669 is required.

R. Corrective/Disciplinary Action and Suspension from Details

1. Personnel are subject to progressive corrective/disciplinary action and/or suspension from all details for the following:
 - a. Violation of any provision of this procedure
 - b. Failure to report for an assigned detail
 - c. Tardiness
 - d. Lack of proper equipment
 - e. Unacceptable appearance, performance, or conduct
2. DCS is the central repository for all employee records relating to corrective/disciplinary action and suspension from details.
 - a. Supervisors will report all instances of absenteeism, tardiness and/or any violations of Procedure 19.140 to DCS via a Form 17DP.
 - b. When a supervisor is advised of an employer request to no longer assign a specific officer to their detail, the supervisor will make every effort to resolve the conflict to the employer's satisfaction.

- 1) The supervisor will investigate and thoroughly document the reason for the request on a Form 17DP.
 - a) If the conflict is resolved to the employer's satisfaction, the supervisor will indicate the resolution on the Form 17DP and forward it to DCS.
 - b) If further investigation is required, the Form 17DP will be routed through the chain of command to the affected officer's district/section/unit commander.
 - 1] The district/section/unit commander will determine the appropriate level of investigation to be completed.
 - 2] A copy of the completed Form 17DP will be forwarded to DCS.
- 2) If the request occurs while the officer is working the detail, and cause exists to immediately remove the officer, the investigating supervisor will inform the district OIC and route the Form 17DP through the chain of command to the affected officer's district/section/unit commander.
 - a) The district/section/unit commander will determine the appropriate level of investigation to be completed.
 - b) A copy of the completed Form 17DP will be forwarded to DCS.
 - c) The officer will be compensated for a minimum of two hours pay for outside employment of less than two hours duration, or for the duration of time the officer worked the detail as outlined in Section H. 4.
- 3) If the officer is scheduled for future details with the employer, the investigating supervisor will ensure a Form 17DC is completed and forwarded to DCS.
 - a) DCS will attempt to find a replacement officer for the additional scheduled details with the employer.
 - b) The affected officer will not work additional details for the employer during the investigation process.
- 4) The outcome of the investigation will be thoroughly documented on the Form 17DP and via Evaluation Supplement Log (ESL), if necessary.
- c. DCS will forward all disciplinary actions through the chain of command to the Police Chief.
3. PVO and department overtime will not be affected by detail suspensions. Officers may work PVO and department overtime while on a detail suspension.


S. Detail Audit

1. DCS is the central repository for all detail suspension records.
2. Upon notification of a detail violation via the One Hundred Hour Audit report or Form 17DP (18-hour rule, 15-minute rule, conflicting times, tardy, missed, calls off sick to work a detail, etc.):
 - a. A supervisor will complete a Form 17DA, Report of Detail Audit.
 - 1) All violations of this procedure shall be documented as independent detail infractions.
 - b. Infractions are calculated within a 12-month period and reported on the Form 17DA.

Infraction Examples:

- 1) If an officer fails to ensure there is at least a 15-minute separation between their tour of duty and outside employment and works combined hours greater than 18 hours in any 24-hour period, two violations should be documented.
- 2) If an officer fails to show for a detail, one violation should be documented.
- 3) If an officer fails to show for a detail and is tardy for a separate detail, two violations should be documented.
 - a) A separate ESL will be completed for each violation.
 - b) The third violation within a 12-month period will be documented via ESL and the officer will be issued a 15-day suspension from details.
3. The Department may review the on-duty work performance of any officer who works more than 64 combined hours of work for the City and details within a regular work week (Sunday through Saturday).
 - a. The Department may review the on-duty work performance of any officer who works more than 100 detail hours in a 30-day period.
 - 1) The purpose of the review is to determine whether the officer's outside employment has had an adverse effect on the performance of their official police duties.



POPULATION: 296,943		<div>CHIEF OF POLICE</div>  <div>POLICE CHIEF JEFFREY BLACKWELL</div>	TOTAL SWORN PERSONNEL									
AREA: 77 SQ. MILES			GENDER			RACE						
2013 VIOLENT CRIMES PER 1000: 8.9			MALE	778	77.2%	WHITE	BLACK	OTHER	TOTAL			
2013 PART I CRIMES PER 1000: 68.2			% of Total Males			66.3%	30.5%	3.2%				
			FEMALE	230	22.8%	156	71	3	230			
			% of Total Females			67.8%	30.9%	1.3%				
		TOTAL	1008		672	308	28	1008				
		% of Total Sworn			66.7%	30.6%	2.8%					
		Total Sworn in Districts	679									
		% of Total Sworn in Districts	67.4%					Source: Personnel Unit				
CRIME STATISTICS for week ending 02/28/2015												
VIOLENT CRIMES	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
HOMICIDE*	3	3	0%	3	2	50%	7	12	-42%	7	10	-30%
RAPE	16	12	33%	12	21	-43%	30	35	-14%	30	38	-22%
ROBBERY	83	103	-19%	103	105	-2%	198	191	4%	198	231	-14%
AGGRAVATED ASSAULTS	36	33	9%	33	50	-34%	71	87	-18%	71	107	-33%
TOTAL VIOLENT	138	151	-9%	151	178	-15%	306	325	-6%	306	386	-21%
PROPERTY CRIMES	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
BURGLARY/B&E	223	308	-28%	308	333	-8%	562	694	-19%	562	793	-29%
THEFT FROM AUTO	222	331	-33%	331	296	12%	582	350	66%	582	442	32%
PERSONAL/OTHER THEFT**	462	540	-14%	540	558	-3%	1053	1008	4%	1053	1062	-1%
AUTO THEFT	83	105	-21%	105	101	4%	201	190	6%	201	174	16%
TOTAL PROPERTY	990	1284	-23%	1284	1288	0%	2398	2242	7%	2398	2472	-3%
TOTAL PART 1	1128	1435	-21%	1435	1466	-2%	2704	2567	5%	2704	2858	-5%

ARREST STATISTICS for week ending 02/28/2015												
ARRESTS	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
HOMICIDE	5	3	67%	3	2	50%	8	9	-11%	8	7	20%
RAPE	0	2	-100%	2	0	N/C	2	7	-71%	2	10	-79%
ROBBERY	27	45	-40%	45	28	61%	73	102	-28%	73	101	-27%
AGGRAVATED ASSAULTS	31	21	48%	21	22	-5%	52	48	8%	52	59	-12%
BURGLARY	30	73	-59%	73	37	97%	106	99	7%	106	130	-18%
THEFT	167	191	-13%	191	132	45%	371	384	-3%	371	422	-12%
AUTO THEFT	14	17	-18%	17	9	89%	33	33	0%	33	34	-4%
TOTAL VIOLENT	63	71	-11%	71	52	37%	135	166	-19%	135	176	-23%
TOTAL PART 1	274	352	-22%	352	230	53%	645	682	-5%	645	762	-15%

*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

** Includes unauthorized use of a motor vehicle

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner)

**Persons Shot
City-Wide**


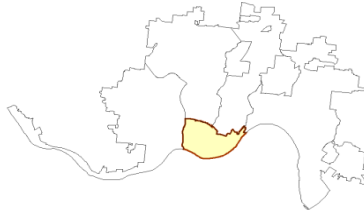



02/01/2015 - 02/28/2015

Previous 28 Days from Today in:					Change	Change	
05-Mar	0	2012	2013	2014	2015	13-15	14-15
District 1		2	2	8	0	↓ 2	↓ 8
District 2		1	3	1	1	-66.7%	N/C
District 3		1	6	5	8	33.3%	60.0%
District 4		11	7	7	9	28.6%	28.6%
District 5		2	7	3	4	-42.9%	33.3%
District C		0	0	0	0	N/C	N/C
Citywide		17	25	24	22	-12.0%	-8.3%

YTD (victim count)					Change	Change	
05-Mar	0	2012	2013	2014	2015	13-15	14-15
District 1		9	5	11	5	N/C	-54.5%
District 2		7	12	5	2	-83.3%	-60.0%
District 3		13	13	14	17	30.8%	21.4%
District 4		22	16	20	14	-12.5%	-30.0%
District 5		6	11	4	8	-27.3%	100.0%
District C		0	1	0	0	↓ 1	N/C
Citywide		57	58	54	46	-20.7%	-14.8%



<div>CHIEF OF POLICE</div> <div></div> <div>POLICE CHIEF JEFFREY BLACKWELL</div>				<div>DISTRICT 1 CAPTAIN</div> <div></div> <div>MICHAEL JOHN</div>		DISTRICT 1 SWORN PERSONNEL							
						GENDER			RACE				
									WHITE	BLACK	OTHER		TOTAL
						MALE	80	88.9%	50	28	2		80
						% of Total Males			62.5%	35.0%	2.5%		
						FEMALE	10	11.1%	7	3	0		10
						% of Total Females			70.0%	30.0%	0.0%		
						TOTAL	90		57	31	2		90
										Source: Personnel Unit			
CRIME STATISTICS for week ending 02/28/2015													
VIOLENT CRIMES	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE	
HOMICIDE*	1	1	0%	1	0	N/C	2	1	100%	2	0	N/C	
RAPE	0	1	-100%	1	2	-50%	1	5	-80%	1	5	-80%	
ROBBERY	12	17	-29%	17	16	6%	33	29	14%	33	37	-10%	
AGGRAVATED ASSAULTS	3	3	0%	3	8	-63%	7	11	-36%	7	15	-52%	
TOTAL VIOLENT	16	22	-27%	22	26	-15%	43	46	-7%	43	56	-24%	
PROPERTY CRIMES	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE	
BURGLARY/B&E	21	20	5%	20	11	82%	41	30	37%	41	41	-1%	
THEFT FROM AUTO	20	23	-13%	23	36	-36%	47	56	-16%	47	48	-2%	
PERSONAL/OTHER THEFT**	37	46	-20%	46	45	2%	88	87	1%	88	83	6%	
AUTO THEFT	5	5	0%	5	12	-58%	13	22	-41%	13	18	-26%	
TOTAL PROPERTY	83	94	-12%	94	104	-10%	189	195	-3%	189	190	-1%	
TOTAL PART 1	99	116	-15%	116	130	-11%	232	241	-4%	232	247	-6%	

N/C - Not Calculable

REPEAT CFS LOCATIONS for week ending 02/28/2015			
TYPE	FIRST	SECOND	THIRD
MULTI-FAMILY	400 W 9TH ST / TOTAL OF 17	1621 LINN ST / TOTAL OF 13	619 CENTRAL AV / TOTAL OF 11
SINGLE FAMILY	1120 RACE ST / TOTAL OF 2	419 CHESTNUT ST / TOTAL OF 2	1136 CARNEY ST / TOTAL OF 2
COMMERCIAL	30 E LIBERTY ST / TOTAL OF 28	1420 VINE ST / TOTAL OF 13	700 W PETE ROSE WY / TOTAL OF 9

*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

**There are arrests that currently do not receive district values: 34 for last 28 days, 52 for previous 28 days, 14 for earlier 28 days, 86 for 2011 YTD, 132 for 2010 YTD, and 143 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). **Other theft Includes unauthorized use of a motor vehicle.



<div>CHIEF OF POLICE</div> <div></div> <div>POLICE CHIEF JEFFREY BLACKWELL</div>	<div></div> <div>AREA: 24.9 SQ. MILES</div>	<div>DISTRICT 2 CAPTAIN</div> <div></div> <div>JEFFREY BUTLER, JR</div>	<table><tr><th colspan="8">DISTRICT 2 SWORN PERSONNEL</th></tr><tr><th colspan="3">GENDER</th><th colspan="5">RACE</th></tr><tr><th></th><th></th><th></th><th>WHITE</th><th>BLACK</th><th>OTHER</th><th></th><th>TOTAL</th></tr><tr><td>MALE</td><td>83</td><td>76.1%</td><td>52</td><td>26</td><td>5</td><td></td><td>83</td></tr><tr><td>% of Total Males</td><td></td><td></td><td>62.7%</td><td>31.3%</td><td>6.0%</td><td></td><td></td></tr><tr><td>FEMALE</td><td>26</td><td>23.9%</td><td>19</td><td>5</td><td>2</td><td></td><td>26</td></tr><tr><td>% of Total Females</td><td></td><td></td><td>73.1%</td><td>19.2%</td><td>7.7%</td><td></td><td></td></tr><tr><td>TOTAL</td><td>109</td><td></td><td>71</td><td>31</td><td>7</td><td></td><td>109</td></tr><tr><td>% of Total Sworn</td><td></td><td></td><td>65.1%</td><td>28.4%</td><td>6.4%</td><td></td><td></td></tr></table> <div>Source: Personnel Unit</div>	DISTRICT 2 SWORN PERSONNEL								GENDER			RACE								WHITE	BLACK	OTHER		TOTAL	MALE	83	76.1%	52	26	5		83	% of Total Males			62.7%	31.3%	6.0%			FEMALE	26	23.9%	19	5	2		26	% of Total Females			73.1%	19.2%	7.7%			TOTAL	109		71	31	7		109	% of Total Sworn			65.1%	28.4%	6.4%		
DISTRICT 2 SWORN PERSONNEL																																																																											
GENDER			RACE																																																																								
			WHITE	BLACK	OTHER		TOTAL																																																																				
MALE	83	76.1%	52	26	5		83																																																																				
% of Total Males			62.7%	31.3%	6.0%																																																																						
FEMALE	26	23.9%	19	5	2		26																																																																				
% of Total Females			73.1%	19.2%	7.7%																																																																						
TOTAL	109		71	31	7		109																																																																				
% of Total Sworn			65.1%	28.4%	6.4%																																																																						

CRIME STATISTICS for week ending 02/28/2015

	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
VIOLENT CRIMES												
HOMICIDE*	0	0	N/C	0	0	N/C	0	2	-100%	0	3	-100%
RAPE	3	0	N/C	0	1	-100%	3	8	-63%	3	6	-53%
ROBBERY	10	10	0%	10	7	43%	22	19	16%	22	22	-1%
AGGRAVATED ASSAULTS	3	1	200%	1	2	-50%	5	9	-44%	5	10	-48%
TOTAL VIOLENT	16	11	45%	11	10	10%	30	38	-21%	30	41	-27%
PROPERTY CRIMES												
BURGLARY/B&E	37	40	-8%	40	47	-15%	82	128	-36%	82	160	-49%
THEFT FROM AUTO	34	68	-50%	68	56	21%	106	67	58%	106	93	14%
PERSONAL/OTHER THEFT**	76	86	-12%	86	97	-11%	168	164	2%	168	169	0%
AUTO THEFT	12	11	9%	11	13	-15%	24	17	41%	24	18	33%
TOTAL PROPERTY	159	205	-22%	205	213	-4%	380	376	1%	380	440	-14%
TOTAL PART 1	175	216	-19%	216	223	-3%	410	414	-1%	410	481	-15%

N/C - Not Calculable

REPEAT CFS LOCATIONS for week ending 02/28/2015

TYPE	FIRST	SECOND	THIRD
MULTI-FAMILY	1732 SUTTON AV / TOTAL OF 11	3115 DURRELL AV / TOTAL OF 10	3176 MAPLELEAF AV / TOTAL OF 9
SINGLE FAMILY	737 TWEED AV / TOTAL OF 5	1551 RUTH AV / TOTAL OF 4	3310 BROTHERTON RD / TOTAL OF 3
COMMERCIAL	4825 MARBURG AV / TOTAL OF 20	1501 MADISON RD / TOTAL OF 15	2120 BEECHMONT AV / TOTAL OF 11

*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

**There are arrests that currently do not receive district values: 34 for last 28 days, 52 for previous 28 days, 14 for earlier 28 days, 86 for 2011 YTD, 132 for 2010 YTD, and 143 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). **Other theft Includes unauthorized use of a motor vehicle.



<div>CHIEF OF POLICE</div> <div></div> <div>POLICE CHIEF JEFFREY BLACKWELL</div>	<div></div> <div>AREA: 20 SQ. MILES</div>	<div>DISTRICT 3 CAPTAIN</div> <div></div> <div>DANIEL GERARD</div>	<div>DISTRICT 3 SWORN PERSONNEL</div> <table><tr><th colspan="3">GENDER</th><th colspan="5">RACE</th></tr><tr><th></th><th></th><th></th><th>WHITE</th><th>BLACK</th><th>OTHER</th><th></th><th>TOTAL</th></tr><tr><td>MALE</td><td>131</td><td>78.4%</td><td>92</td><td>34</td><td>5</td><td></td><td>131</td></tr><tr><td>% of Total Males</td><td></td><td></td><td>70.2%</td><td>26.0%</td><td>3.8%</td><td></td><td></td></tr><tr><td>FEMALE</td><td>36</td><td>21.6%</td><td>25</td><td>11</td><td>0</td><td></td><td>36</td></tr><tr><td>% of Total Females</td><td></td><td></td><td>69.4%</td><td>30.6%</td><td>0.0%</td><td></td><td></td></tr><tr><td>TOTAL</td><td>167</td><td></td><td>117</td><td>45</td><td>5</td><td></td><td>167</td></tr><tr><td>% of Total Sworn</td><td></td><td></td><td>70.1%</td><td>26.9%</td><td>3.0%</td><td></td><td></td></tr></table> <div>Source: Personnel Unit</div>	GENDER			RACE								WHITE	BLACK	OTHER		TOTAL	MALE	131	78.4%	92	34	5		131	% of Total Males			70.2%	26.0%	3.8%			FEMALE	36	21.6%	25	11	0		36	% of Total Females			69.4%	30.6%	0.0%			TOTAL	167		117	45	5		167	% of Total Sworn			70.1%	26.9%	3.0%		
GENDER			RACE																																																																
			WHITE	BLACK	OTHER		TOTAL																																																												
MALE	131	78.4%	92	34	5		131																																																												
% of Total Males			70.2%	26.0%	3.8%																																																														
FEMALE	36	21.6%	25	11	0		36																																																												
% of Total Females			69.4%	30.6%	0.0%																																																														
TOTAL	167		117	45	5		167																																																												
% of Total Sworn			70.1%	26.9%	3.0%																																																														

CRIME STATISTICS for week ending 02/28/2015

	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
VIOLENT CRIMES												
HOMICIDE*	2	0	N/C	0	2	-100%	3	3	0%	3	2	29%
RAPE	2	5	-60%	5	6	-17%	7	9	-22%	7	9	-22%
ROBBERY	22	41	-46%	41	22	86%	64	46	39%	64	58	10%
AGGRAVATED ASSAULTS	10	11	-9%	11	17	-35%	21	26	-19%	21	26	-20%
TOTAL VIOLENT	36	57	-37%	57	47	21%	95	84	13%	95	96	-1%
PROPERTY CRIMES												
BURGLARY/B&E	87	142	-39%	142	131	8%	239	258	-7%	239	257	-7%
THEFT FROM AUTO	53	106	-50%	106	83	28%	166	62	168%	166	98	69%
PERSONAL/OTHER THEFT**	158	172	-8%	172	179	-4%	346	327	6%	346	335	3%
AUTO THEFT	43	47	-9%	47	47	0%	95	57	67%	95	63	51%
TOTAL PROPERTY	341	467	-27%	467	440	6%	846	704	20%	846	754	12%
TOTAL PART 1	377	524	-28%	524	487	8%	941	788	19%	941	850	11%

N/C - Not Calculable

REPEAT CFS LOCATIONS for week ending 02/28/2015

TYPE	FIRST	SECOND	THIRD
MULTI-FAMILY	2000 WESTWOOD NORTHERN BV / TOTAL OF 37	750 GRAND AV / TOTAL OF 18	1990 WESTWOOD NORTHERN BV / TOTAL OF 11
SINGLE FAMILY	3825 HERRON AV / TOTAL OF 22	419 PURCELL AV / TOTAL OF 7	2780 WESTBROOK DR / TOTAL OF 7
COMMERCIAL	6000 GLENWAY AV / TOTAL OF 33	2322 FERGUSON RD / TOTAL OF 31	3609 WARSAW AV / TOTAL OF 21

*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

**There are arrests that currently do not receive district values: 34 for last 28 days, 52 for previous 28 days, 14 for earlier 28 days, 86 for 2011 YTD, 132 for 2010 YTD, and 143 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). **Other theft Includes unauthorized use of a motor vehicle.



<div>CHIEF OF POLICE</div> <div></div> <div>POLICE CHIEF JEFFREY BLACKWELL</div>	<div></div> <div>AREA: 11.7 SQ. MILES</div>	<div>DISTRICT 4 CAPTAIN</div> <div></div> <div>MARIS HEROLD</div>	<table><tr><th colspan="7">DISTRICT 4 SWORN PERSONNEL</th></tr><tr><th colspan="3">GENDER</th><th colspan="4">RACE</th></tr><tr><th></th><th></th><th></th><th>WHITE</th><th>BLACK</th><th>OTHER</th><th>TOTAL</th></tr><tr><td>MALE</td><td>103</td><td>76.3%</td><td>64</td><td>39</td><td>0</td><td>103</td></tr><tr><td>% of Total Males</td><td></td><td></td><td>62.1%</td><td>37.9%</td><td>0.0%</td><td></td></tr><tr><td>FEMALE</td><td>32</td><td>23.7%</td><td>19</td><td>13</td><td>0</td><td>32</td></tr><tr><td>% of Total Females</td><td></td><td></td><td>59.4%</td><td>40.6%</td><td>0.0%</td><td></td></tr><tr><td>TOTAL</td><td>135</td><td></td><td>83</td><td>52</td><td>0</td><td>135</td></tr><tr><td>% of Total Sworn</td><td></td><td></td><td>61.5%</td><td>38.5%</td><td>0.0%</td><td></td></tr><tr><td colspan="3"></td><td colspan="4">Source: Personnel Unit</td></tr></table>	DISTRICT 4 SWORN PERSONNEL							GENDER			RACE							WHITE	BLACK	OTHER	TOTAL	MALE	103	76.3%	64	39	0	103	% of Total Males			62.1%	37.9%	0.0%		FEMALE	32	23.7%	19	13	0	32	% of Total Females			59.4%	40.6%	0.0%		TOTAL	135		83	52	0	135	% of Total Sworn			61.5%	38.5%	0.0%					Source: Personnel Unit			
DISTRICT 4 SWORN PERSONNEL																																																																									
GENDER			RACE																																																																						
			WHITE	BLACK	OTHER	TOTAL																																																																			
MALE	103	76.3%	64	39	0	103																																																																			
% of Total Males			62.1%	37.9%	0.0%																																																																				
FEMALE	32	23.7%	19	13	0	32																																																																			
% of Total Females			59.4%	40.6%	0.0%																																																																				
TOTAL	135		83	52	0	135																																																																			
% of Total Sworn			61.5%	38.5%	0.0%																																																																				
			Source: Personnel Unit																																																																						

CRIME STATISTICS for week ending 02/28/2015

	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
VIOLENT CRIMES												
HOMICIDE*	0	2	-100%	2	0	N/C	2	6	-67%	2	5	-57%
RAPE	10	4	150%	4	6	-33%	16	8	100%	16	11	50%
ROBBERY	19	23	-17%	23	30	-23%	46	45	2%	46	55	-16%
AGGRAVATED ASSAULTS	14	15	-7%	15	11	36%	29	30	-3%	29	32	-10%
TOTAL VIOLENT	43	44	-2%	44	47	-6%	93	89	4%	93	102	-9%
PROPERTY CRIMES												
BURGLARY/B&E	41	53	-23%	53	70	-24%	106	121	-12%	106	149	-29%
THEFT FROM AUTO	32	43	-26%	43	34	26%	77	68	13%	77	89	-13%
PERSONAL/OTHER THEFT**	93	109	-15%	109	97	12%	213	182	17%	213	208	2%
AUTO THEFT	17	22	-23%	22	17	29%	41	49	-16%	41	42	-3%
TOTAL PROPERTY	183	227	-19%	227	218	4%	437	420	4%	437	489	-11%
TOTAL PART 1	226	271	-17%	271	265	2%	530	509	4%	530	591	-10%

N/C - Not Calculable

REPEAT CFS LOCATIONS for week ending 02/28/2015

TYPE	FIRST	SECOND	THIRD
MULTI-FAMILY	3652 READING RD / TOTAL OF 29	518 HALE AV / TOTAL OF 21	133 RION LN / TOTAL OF 18
SINGLE FAMILY	1865 LAWN AV / TOTAL OF 7	1651 CALIFORNIA AV / TOTAL OF 4	1871 DALEWOOD PL / TOTAL OF 4
COMMERCIAL	1126 E MCMILLAN ST / TOTAL OF 19	1 W CORRY ST / TOTAL OF 17	3504 READING RD / TOTAL OF 15

*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

**There are arrests that currently do not receive district values: 34 for last 28 days, 52 for previous 28 days, 14 for earlier 28 days, 86 for 2011 YTD, 132 for 2010 YTD, and 143 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). **Other theft Includes unauthorized use of a motor vehicle.



CHIEF OF POLICE



POLICE CHIEF
JEFFREY BLACKWELL



AREA: 18 SQ. MILES

DISTRICT 5 CAPTAIN



BRIDGET BARDUA

DISTRICT 5 SWORN PERSONNEL

GENDER			RACE			
			WHITE	BLACK	OTHER	TOTAL
MALE	113	83.7%	71	42	0	113
% of Total Males			62.8%	37.2%	0.0%	
FEMALE	22	16.3%	13	9	0	22
% of Total Females			59.1%	40.9%	0.0%	
TOTAL	135		84	51	0	135
% of Total Sworn			62.2%	37.8%	0.0%	

Source: Personnel Unit

CRIME STATISTICS for week ending 02/28/2015

	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE
VIOLENT CRIMES												
HOMICIDE*	0	0	N/C	0	0	N/C	0	0	N/C	0	2	-100%
RAPE	1	2	-50%	2	6	-67%	3	5	-40%	3	7	-55%
ROBBERY	17	12	42%	12	29	-59%	30	45	-33%	30	48	-38%
AGGRAVATED ASSAULTS	6	3	100%	3	12	-75%	9	9	0%	9	21	-57%
TOTAL VIOLENT	24	17	41%	17	47	-64%	42	59	-29%	42	78	-46%
PROPERTY CRIMES												
BURGLARY/B&E	37	51	-27%	51	72	-29%	92	147	-37%	92	175	-47%
THEFT FROM AUTO	73	77	-5%	77	66	17%	158	67	136%	158	74	114%
PERSONAL/OTHER THEFT**	70	92	-24%	92	88	5%	169	173	-2%	169	184	-8%
AUTO THEFT	6	20	-70%	20	11	82%	28	37	-24%	28	28	1%
TOTAL PROPERTY	186	240	-23%	240	237	1%	447	424	5%	447	460	-3%
TOTAL PART 1	210	257	-18%	257	284	-10%	489	483	1%	489	538	-9%

N/C - Not Calculable

REPEAT CFS LOCATIONS for week ending 02/28/2015

TYPE	FIRST	SECOND	THIRD
MULTI-FAMILY	2955 W MCMICKEN AV / TOTAL OF 11	1628 LINDEN DR / TOTAL OF 11	5376 BAHAMA TE / TOTAL OF 10
SINGLE FAMILY	2500 HALSTEAD ST / TOTAL OF 7	1423 APJONES ST / TOTAL OF 7	2128 RAVINE ST / TOTAL OF 5
COMMERCIAL	3425 SPRING GROVE AV / TOTAL OF 26	4777 KENARD AV / TOTAL OF 8	2974 COLERAIN AV / TOTAL OF 8




*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

**There are arrests that currently do not receive district values: 34 for last 28 days, 52 for previous 28 days, 14 for earlier 28 days, 86 for 2011 YTD, 132 for 2010 YTD, and 143 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). **Other theft Includes unauthorized use of a motor vehicle.



Central Business District

<div>CHIEF OF POLICE</div> <div></div> <div>POLICE CHIEF JEFFREY BLACKWELL</div>		<div></div> <div>AREA: 1 SQ. MILE</div>		<div>CBS CAPTAIN</div> <div></div> <div>MICHAEL NEVILLE</div>		CBS SWORN PERSONNEL							
						GENDER			RACE				
									WHITE	BLACK	OTHER		TOTAL
						MALE	33	76.7%	24	8	1		33
						% of Total Males			72.7%	24.2%	3.0%		
						FEMALE	10	23.3%	7	3	0		10
						% of Total Females			70.0%	30.0%	0.0%		
						TOTAL	43		31	11	1		43
% of Total Sworn			72.1%	25.6%	2.3%								
										Source: Personnel Unit			
CRIME STATISTICS for week ending 02/28/2015													
VIOLENT CRIMES	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE	
HOMICIDE*	0	0	N/C	0	0	N/C	0	0	N/C	0	N/C	N/C	
RAPE	0	0	N/C	0	0	N/C	0	0	N/C	0	2	-100%	
ROBBERY	3	0	N/C	0	1	-100%	3	7	-57%	3	11	-73%	
AGGRAVATED ASSAULTS	0	0	N/C	0	0	N/C	0	2	-100%	0	3	-100%	
TOTAL VIOLENT	3	0	N/C	0	1	-100%	3	9	-67%	3	16	-81%	
PROPERTY CRIMES	02/01/15 TO 02/28/15	01/04/15 TO 01/31/15	% CHANGE	01/04/15 TO 01/31/15	12/07/14 TO 01/03/15	% CHANGE	YTD 2015	YTD 2014	% CHANGE	YTD 2015	3 YEAR AVERAGE	% CHANGE	
BURGLARY/B&E	0	2	-100%	2	2	0%	2	10	-80%	2	10	-81%	
THEFT FROM AUTO	10	14	-29%	14	21	-33%	28	29	-3%	28	39	-29%	
PERSONAL/OTHER THEFT**	27	35	-23%	35	52	-33%	68	75	-9%	68	83	-18%	
AUTO THEFT	0	0	N/C	0	1	-100%	0	8	-100%	0	5	-100%	
TOTAL PROPERTY	37	51	-27%	51	76	-33%	98	122	-20%	98	137	-29%	
TOTAL PART 1	40	51	-22%	51	77	-34%	101	131	-23%	101	153	-34%	

REPEAT CFS LOCATIONS for week ending 02/28/2015													
TYPE	FIRST			SECOND			THIRD						
MULTI-FAMILY	231 W 4TH ST / TOTAL OF 5			601 RACE ST / TOTAL OF 3			819 MAIN ST / TOTAL OF 3						
SINGLE FAMILY	NONE / TOTAL OF NONE			NONE / TOTAL OF NONE			NONE / TOTAL OF NONE						
COMMERCIAL	1005 GILBERT AV / TOTAL OF 22			505 VINE ST / TOTAL OF 19			21 E 5TH ST / TOTAL OF 19						

*Homicide statistics are counts by victims and do not include police interventions nor vehicular homicides.

N/C - Not Calculable

**There are arrests that currently do not receive district values: 34 for last 28 days, 52 for previous 28 days, 14 for earlier 28 days, 86 for 2011 YTD, 132 for 2010 YTD, and 143 for 2009 YTD

Statistics based on the report date of the crime or arrest. Crime statistics are incident based, meaning each offense in an incident is counted. Arrest statistics are based on charges, meaning each charge in an arrest is counted. Auto Theft does not include Unauthorized Use (no consent by owner). **Other theft includes unauthorized use of a motor vehicle.



7 DAY							
CRIME	CITY	DST 1	DST 2	DST 3	DST 4	DST 5	CBS
Homicide	0	0	0	0	0	0	0
Rape	6	0	0	1	5	0	0
Robbery	25	3	4	5	5	5	3
Agg Assault	4	0	0	1	2	1	0
Burglary/B&E	53	7	12	17	10	7	0
TFA	51	7	6	18	5	15	0
OTHER THEFT	113	7	15	41	25	17	8
AUTO THEFT	19	1	3	10	4	1	0